



2020 THIRA/SPR Technical Assistance Agenda

[insert date]

Day 0 (OPTIONAL)			
Time		Session #	Content
8:00	8:30	1	Arrival and Check-In
8:30	8:45	2	Welcome and Introduction
8:45	9:15	3	THIRA/SPR 101 (Presentation and Q&A) <ul style="list-style-type: none"> Participants will learn about the THIRA/SPR and its importance in measuring national and community preparedness and building a culture of preparedness
9:15	9:45	4	THIRA Step 1 and 2 (Hands-on Demonstration) <ul style="list-style-type: none"> Participants will participate in a guided walk through of THIRA Step 1 and 2 in the Online Unified Reporting Tool (URT), learning about how to complete each step
9:45	10:15	5	THIRA Step 1 and 2 (Working Session) <ul style="list-style-type: none"> Participants will work on THIRA Step 1 and 2 of their own assessment, ask questions, and request assistance as necessary
10:15	10:30	15 MINUTE BREAK	
10:30	11:00	6	THIRA Step 3 (Hands-on Demonstration) <ul style="list-style-type: none"> Participants will participate in a guided walk through of THIRA Step 3 in the Online URT, learning how to complete this step
11:00	11:30	7	THIRA Step 3 (Working Session) <ul style="list-style-type: none"> Participants will work on THIRA Step 3 of their own assessment, ask questions, and request assistance as necessary
11:30	12:30	LUNCH	
12:30	1:30	8	SPR Step 1 (Hands-on Demonstration) <ul style="list-style-type: none"> Participants will participate in a guided walk through of SPR Step 1 in the Online URT, learning how to complete this step
1:30	2:00	9	SPR Step 1 (Working Session) <ul style="list-style-type: none"> Participants will work on SPR Step 1 of their own assessment, ask questions, and request assistance as necessary
2:00	2:10	10 MINUTE BREAK	
2:10	2:30	10	SPR Step 2 and Functional Area Gaps (Hands-on Demonstration) <ul style="list-style-type: none"> Participants will participate in a guided walk through of SPR Step 2 in the Online URT, learning how to complete this step
2:30	3:10	11	SPR Step 2 and Functional Area Gaps (Working Session) <ul style="list-style-type: none"> Participants will work on SPR Step 2 of their own assessment, ask questions, and request assistance as necessary
3:10	3:20	10 MINUTE BREAK	
3:20	3:40	12	SPR Step 3 (Hands-on Demonstration) <ul style="list-style-type: none"> Participants will participate in a guided walk through of SPR Step 3 and in the Online URT, learning how to complete this step
3:40	4:00	13	SPR Step 3 (Working Session)



			<ul style="list-style-type: none">Participants will work on SPR Step 3 and Functional Area Gaps of their own assessment, ask questions, and request assistance as necessary
4:00	4:30	14	Q&A
4:30	5:00	15	Wrap-up and Evaluations

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Day 1			
Time		Session #	Content
8:00	8:30	1	Arrival and Check-In
8:30	8:45	2	Welcome and Introduction
8:45	9:00	3	Using the THIRA/SPR to Become Better Prepared and More Resilient (Presentation and Q&A) <ul style="list-style-type: none"> Participants will learn how the THIRA/SPR ties into other emergency management/homeland security efforts (i.e. the Homeland Security Exercise and Evaluation Program) Participants will learn about the new Integrated Preparedness Planning concept and how the THIRA/SPR can support that process
9:00	10:00	4	How Communities Use THIRA/SPR Data (Peer Presentations, Q&A, and Networking Session) <ul style="list-style-type: none"> Participants will hear from peer presenters and discuss in small groups how they currently use (or can use) THIRA/SPR results to support other emergency management/homeland security efforts
10:00	10:15	15 MINUTE BREAK	
10:15	11:00	5	2020 THIRA/SPR Requirements and Target Overview (Presentation and Q&A) <ul style="list-style-type: none"> Participants will learn about 2020 THIRA/SPR reporting requirements Participants will review updates to the Online Unified Reporting Tool (URT)
11:00	12:00	6	Making Your THIRA/SPR More Descriptive and Actionable (Presentation, Q&A, and Hands-on Activity) <ul style="list-style-type: none"> In a large group discussion, participants will learn why descriptive and actionable inputs are important and how to improve them by walking through strong examples in the Online URT In smaller groups, participants will practice developing more descriptive and actionable free-text descriptions
12:00	1:00	LUNCH / NETWORKING SESSION	
1:00	2:00	7	Working Through More Challenging THIRA/SPR Targets (Small Group Discussion and Networking Session) <ul style="list-style-type: none"> In small groups, participants will discuss the THIRA/SPR targets they find most challenging to complete and how communities can address those challenges
2:00	3:00	8	Communities' Strategies for Collecting and Organizing Data (Community Representatives Panel, Q&A) <ul style="list-style-type: none"> Participants will learn about different tools, methods, and practices other communities use to collect and/or organize their THIRA/SPR data
3:00	3:15	15 MINUTE BREAK	
3:15	4:00	9	Community Strategies for Engaging with Stakeholders (Presentation and Small Group Discussion)



			<ul style="list-style-type: none">▪ <i>In a large group discussion, participants share their challenges, lessons learned, and best practices for engaging with leadership and stakeholder</i>▪ <i>In smaller groups, participants will practice communicating the value, process, and results of the THIRA/SPR clearly to decision-makers and other stakeholders</i>
4:00	4:30	10	Q&A
4:30	5:00	11	Wrap-up and Evaluation

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Day 2			
Time		Session #	Content
8:00	8:30	12	Arrival and Check-In
8:30	8:45	13	Welcome and Introduction
8:45	10:00	14	How FEMA Uses THIRA/SPR Data (Presentation and Q&A) <ul style="list-style-type: none"> Participants will learn how FEMA uses THIRA/SPR results, the intent behind the methodology, and why the THIRA/SPR is important for national preparedness and resilience
10:00	10:15	15 MINUTE BREAK	
10:15	11:15	15	FEMA Partnerships for Facilitating Stakeholder Engagement, Data Collection, and Applying THIRA/SPR Results (FEMA Panel and Q&A) <ul style="list-style-type: none"> Participants will learn how they can use Federal resources to facilitate stakeholder engagement and gather data Participants will learn how different components of FEMA use the THIRA/SPR results
11:15	12:00	16	Community Strategies for Engaging with Whole Community Partners (Small Group Discussion) <ul style="list-style-type: none"> In smaller groups, participants will identify whole community partners to engage with, and share their challenges, lessons learned, and best practices for engaging with these partners
12:00	1:00	LUNCH	
1:00	2:15	17	2020 THIRA/SPR Feedback Process and Protocols (Presentation and Q&A and Hands-on Activity) <ul style="list-style-type: none"> Participants will learn how FEMA reviews 2020 THIRA/SPR submissions in accordance with the Data Quality Guidelines, and how communities can improve future submissions
2:15	2:30	15 MINUTE BREAK	
2:30	4:00	18	Next steps: Getting Organized to Complete the THIRA/SPR Process (Small Group Discussion and Working Session) <ul style="list-style-type: none"> Participants will discuss best practices in creating a program plan, identifying sources of information and stakeholders, and identifying planning processes Participants will have time to work on their own and/or network with other community partners
4:00	4:30	19	Q&A
4:30	5:00	20	Wrap Up and Evaluation